

Professional Fiduciaries Bureau

Post Office Box 989005 West Sacramento, CA 95798-9005 Telephone: (916) 574-7340 FAX (916) 574-8645 Website: www.fiduciary.ca.gov



Citation Order

Date:

January 9, 2013

Name:

Donna Bogdanovich

Address:

2537 D Pacific Coast Hwy #418

Torrance, CA 90505

License Number:

PF 572

Case Number:

PF 2011-55

I, Gil DeLuna, hereby issue this citation solely in my official capacity as Acting Bureau Chief of the Professional Fiduciaries Bureau of California, hereinafter referred to as the "Bureau."

License History:

The records of the Bureau show that license number PF572 was issued to you, Donna Bogdanovich on September 29, 2011 and will expire on July 31, 2013.

Citation:

A citation is hereby issued to you in accordance with section 125.9 and 6580(b) (1) of the Business and Professions Code for the violations(s) described below.

Cause for Violation:

Cause exists to issue a citation based on the following conduct:

Violation #1

Section 4542(a) (5) of the California Code of Regulations for failing to list the names of the licensee's current conservatees and wards, and the respective case names, court locations, and case numbers; and the names and dates of beginning services for all trusts and estates currently administered by the licensee, and if applicable, the respective case names, court locations, and case numbers for the trusts and estates currently administered by the licensee.

In February 2012, J.B. filed a complaint with the Professional Fiduciaries Bureau. During this investigation it was discovered that you failed to list this client on your annual statement dated March 14, 2012.

Violation #2

Section 6560 of the B&P provides that a licensee shall keep complete and accurate records of client accounts and shall make those records available for audit by the bureau. Title 16 Section 4544, subdivision b, requires licensees to submit the records to the Bureau within fifteen (15) business days of the request. On November 15, 2012, the Bureau advised you that failure to full this request may result in a citation. On or about December 3, 2012, December 10, 2012, and December 14, 2012 the Bureau requested you provide our office with written verification that the accountings were distributed to the beneficiaries. You have not provided the requested documents as of this date. Your failure to respond is a violation section 6560 and 16 CCR 4544 (b)

Order of Abatement and Corrective Action:

The Bureau hereby directs you to provide a corrected Annual Report disclosing this information.

Unless you are contesting the citation, failure to abate the violation charged within 30 days of the date of your receipt of this document may be deemed to constitute a violation of the Professional Fiduciaries Act. Failure to comply may result in disciplinary action being taken by the Bureau or other appropriate judicial relief being taken against you.

Fine:

The Bureau is authorized to issue citations containing orders of abatement and/or administrative fines pursuant to Sections 125.9 or 6580(b)(1) of the Business and Professions Code against a professional fiduciary who has committed any acts or omissions which are in violation of the Act or the regulations contained in Division 41, Title 16, California Code of Regulations.

The fine for violation #1 is \$500.00 The fine for violation #2 is \$500.00

Payment of the administrative fine, if any and abatement will be considered satisfactory resolution of the violation(s) cited.

The citation will become a final order of the Bureau 30 days after the date of issuance of the citation. Payment must be made by cashier's check or money order only, payable to the Professional Fiduciaries Bureau. A personal or business check will not be accepted. Please indicate the citation number on the cashier's check or money order and mail it to the Bureau at 1625 North Market Blvd., Suite S-209, Sacramento, CA 95834.

Appeal of Citation:

If you desire a hearing to contest the finding of the violation, the request must be made in writing within thirty (30) days of the issuance of this citation.

In addition to requesting an administrative hearing as provided for in subdivision (b) (4) of Section 125.9 of the Business and Professions Code, you may request an informal conference to review the acts charged in the citation. Your request for an informal conference must be

made in writing, within ten (10) days after the issuance of the citation. If the conference is requested, the Bureau will hold the conference within sixty (60) days from the receipt of your request.

At the conclusion of the informal conference, the Bureau may affirm, modify or dismiss your citation, including any fine levied or order of abatement issued. The Bureau will issue a written decision explaining the reasons for its action. The decision will be deemed to be a final order of the Bureau with regard to the citation issued; including any administrative fine levied or order of abatement.

If the citation, including any fine levied or order of abatement, is modified, the citation originally issued shall be considered withdrawn and a new citation issued. If the cited person desires a formal hearing to contest the new citation or to contest the Bureaus affirmation of the citation, you must make a new request in writing, within thirty (30) days of receipt of the informal conference decision, to the Bureau. The hearing will be conducted as provided for in subdivision (b) (4) of Section 125.9. You may not request an informal conference for a citation which has been modified following an informal conference.

If a hearing is not requested, payment of any fine will not constitute an admission of the violation charged. Issuance of a citation is subject to public disclosure. Notwithstanding any other provision of law, if a fine is paid to satisfy an assessment based on the finding of a violation, payment of the fine will be represented as a satisfactory resolution of the matter for purposes of public disclosure. Where a citation is not contested and a fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the license. A license shall not be renewed without payment of the renewal fee in accordance with the Business and Professions Code Section 125.9.

Gil DeLuna, Acting Bureau Chief

Date